



Wedding Ceremony

at

 Congregation Beth Tikvah

Planning Guidelines

WEDDING CEREMONY GUIDELINES

at Congregation Beth Tikvah

Behold thou art consecrated onto me.



- ≡ **Scheduling the Date with the Rabbi:** The first step in planning your wedding is to schedule your date with the Rabbi Huber. You can do this by phone, but he will ALSO want to schedule a date for the couple to meet with him in the office.
Rabbi Gary Huber: 614-885-6286, ext. 13, or RabbiHuber@bethtikvahcolumbus.org
- ≡ **Scheduling the Wedding Rehearsal:** To schedule your **rehearsal date and time**, contact the Temple Administrator (885-6286, ext. 11). The synagogue is available 9:00 AM – 4:00 PM Monday – Friday. **A \$40.00 custodial fee is payable PRIOR to the rehearsal.**
Suzanne Parr, Temple Administrator: 614-885-6286, ext. 11 or sparr@bethtikvahcolumbus.org
- ≡ **Schedule Wedding Day Delivery Times:** Contact the Temple Administrator to arrange the delivery time for flowers or other decorations for the day of the wedding to insure that there will be a staff person on duty.
- ≡ **Schedule Wedding Day Arrival Time:** Contact the Temple Administrator to arrange the exact time that you wish to arrive for the wedding to insure that the building will be ready.
- ≡ **Getting Dressed at the Temple:** Although we do not have a formal bride's dressing room, we are able to offer a fair-sized rest room with 2 sinks, large, well-lit mirror and a full-length mirror. If you choose to get dressed at the temple, it is good to advise the Temple Administrator ahead of time, so that it can be prepared and ready for the bride's arrival.
- ≡ **Child Care:** The Reception Office can be used for child care of small children or infants who are invited to your ceremony, if they will have difficulty sitting through the ceremony. **In order that the room can be cleaned and prepared, it may be scheduled ahead of time with the Temple Administrator for a rental fee of \$35.00.** The synagogue does not provide a child care provider; the family must make these arrangements.
- ≡ **Luncheon or Dinner:** The temple's social hall is available for a wedding luncheon or dinner. It can seat up to 220 people. If you would like to schedule a luncheon or dinner, contact the Temple Administrator for a kitchen/social hall contract.

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I am my beloved's



and my beloved is mine.

The congregation's Ritual Committee has developed guidelines consistent with the traditions of Beth Tikvah which maintain the sanctity of the sanctuary and preserve the synagogue's ritual items and furnishings. The following are guidelines:

- ≡ **Chuppah:** Beth Tikvah has an award-winning chuppah available for use. *Ribbons and pipe cleaners* should be used to attach flowers or other types of decoration to the wooden chuppah poles. Tape is not permitted. Of course, if it is preferred, you may rent a chuppah from a florist or party planner.
- ≡ **Ark:** As the sacred Torah holder, it is not decorated.
- ≡ **Sanctuary Chairs:** *Ribbons and pipe cleaners* should be used to attach flowers or other types of decoration to the sanctuary chairs, rather than tape, tacks or glue when attaching bows.
- ≡ **Bridal Aisle:** Please help us to protect our building and plan to use an **aisle runner** if petals are to be tossed during the ceremony in the sanctuary. (The runner can be purchased from a florist or party planner.)
- ≡ **Picture Taking & Video Taping:** In order that your photographer or videographer be as unobtrusive as possible during your ceremony, please discuss the following guidelines prior to the wedding day with him/her:
 - Rabbi Huber will indicate to you the best area of the sanctuary for photography or videography to record the ceremony.
 - **Flash Photography:** In order to protect the sacredness of the ceremony, the professional photographer should take only flash photos **during the processional and recessional.** During the ceremony itself, the photographer may take time exposure photos only without flashes.
 - **DVD/Video Recorder:** The synagogue has a fixed-position digital camera in the sanctuary which is available for a rental fee of \$35.00, and includes the DVD or video tape.
- ≡ **The sanctuary chairs** lock together in a specific pattern. They should not be unlocked or moved for picture taking purposes.



Congregation Beth Tikvah

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